# **Design Principles And Usability Heuristics**

You can avoid common design pitfalls by following these rules-of-thumb for design

You can inspect an interface for usability problems by applying these same principles

James Tan

# **Design Principles And Usability Heuristics**

# Heuristics are broad "rules of thumb" that describe features of "usable" systems:

- 1) Heuristics can be used as a design guide before the system is built.
- 2) Heuristics can be used as an evaluation mechanism after the system has been completed. The same principles can be used to "evaluate" a system for usability problems

#### **Becoming quite popular:**

- 1. User involvement is not required.
- 2. Can be applied without a great deal of prior training or time (discount usability) yet it catches many design flaws.

# **Design Principles And Usability Heuristics** (Advantages)

### Discount usability engineering

- A few general guidelines can correct for the majority of usability problems
- Easily remembered, easily applied with modest effort
- Cheap and fast way to inspect a system
- Can be done by:



Double experts







End users

# **Design Principles And Usability Heuristics** (Weaknesses)

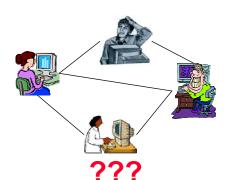
### Principles are more or less at the motherhood level

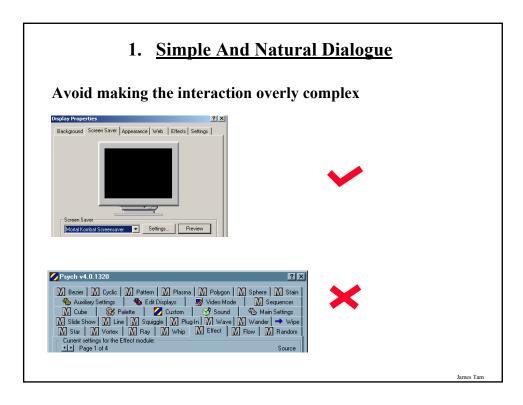
- Can't be treated as a simple checklist
- Subtleties involved in their use
  - Example:

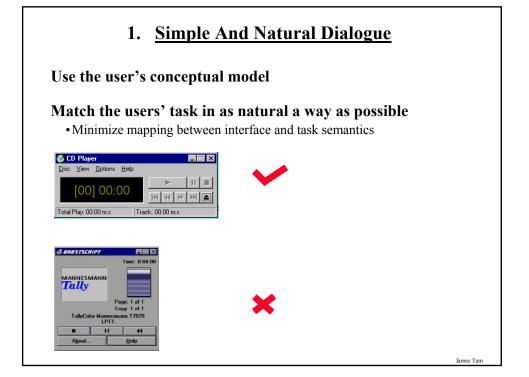
Heuristics for many collaborating users





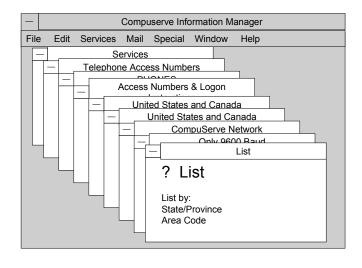






# 1. Simple And Natural Dialogue

#### Menu or window? Which window?



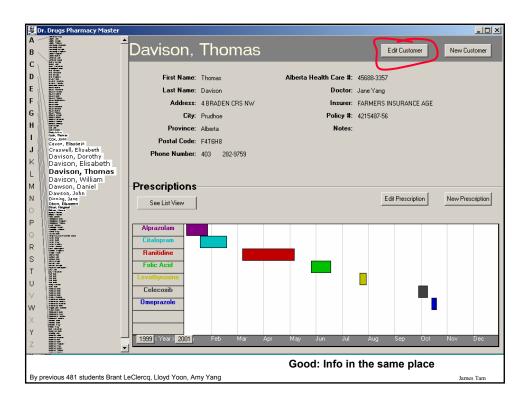
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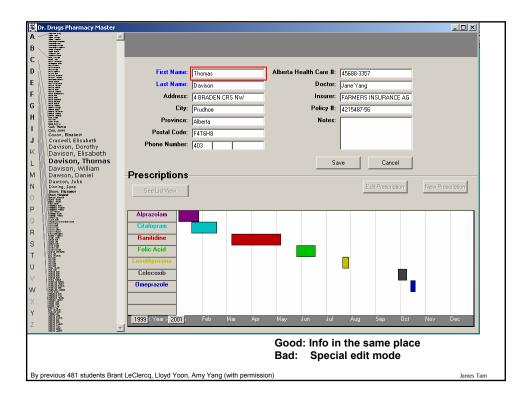
# 1. Simple And Natural Dialogue

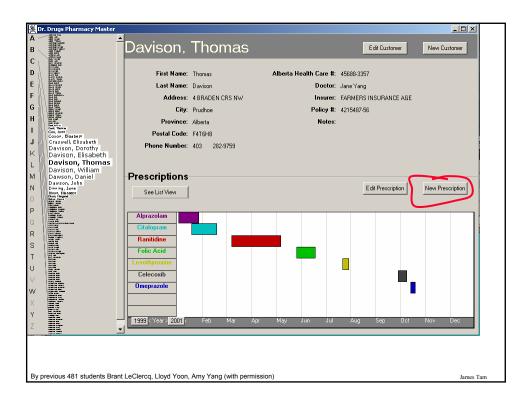
# Present exactly the information the user needs when it is needed

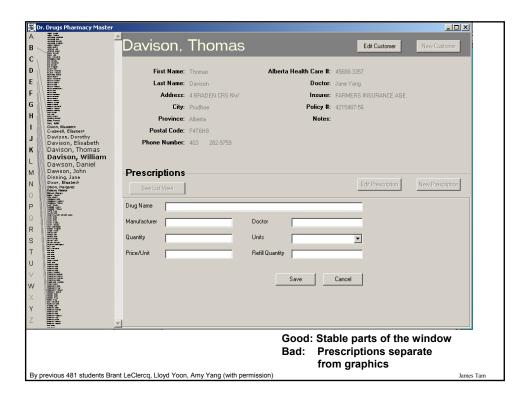
- · Less is more
  - Less to learn, to get wrong, to distract...
- Remove or hide irrelevant or rarely needed information
  - Competes with important information on screen
- Information should appear in natural order
  - Order of accessing information matches user's expectations
  - Related information is graphically clustered
- Minimize or mitigate modes
- Use windows frugally
  - Don't make navigation and window management excessively complex

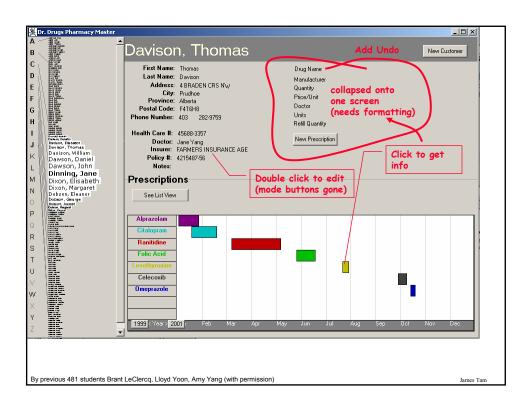
James Tan

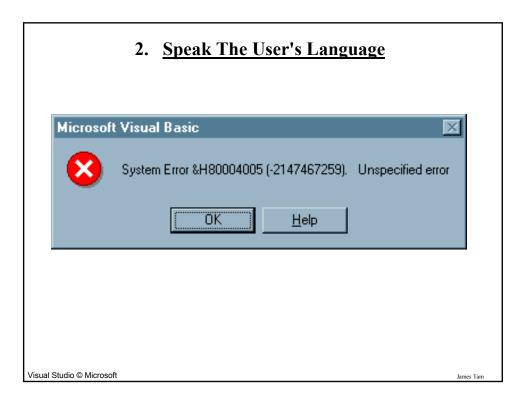












### 2. Speak The User's Language

### Terminology based on users' language for task





### Use meaningful mnemonics, icons, and abbreviations

- eg File / Save
  - Ctrl + S
  - Alt FS
  - Open folder



(abbreviation)

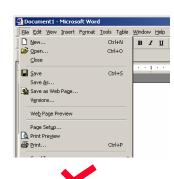
(mnemonic for menu action)

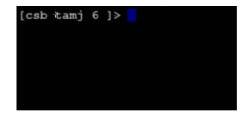
(tooltip icon)

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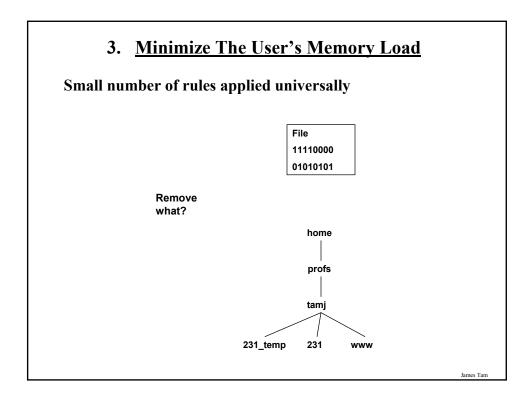
# 3. Minimize The User's Memory Load

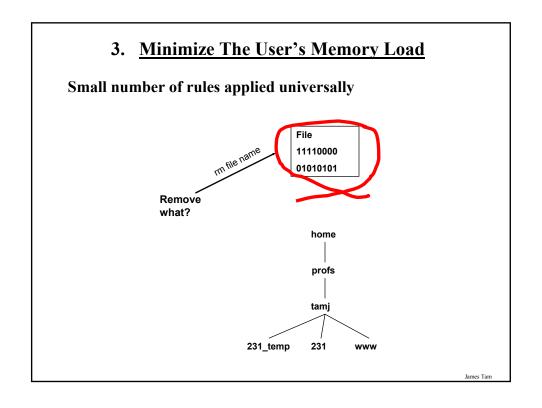
- •Describe required the input format, use examples, provide default inputs
- •Promote recognition over recall

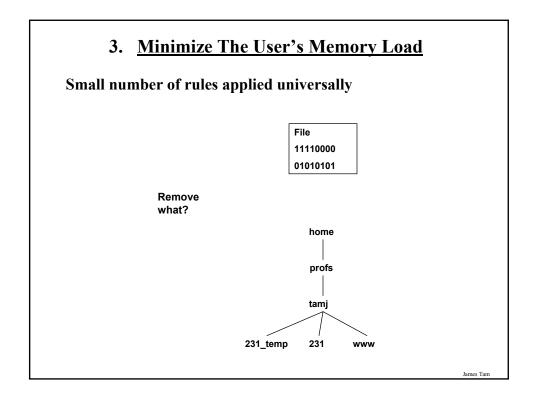


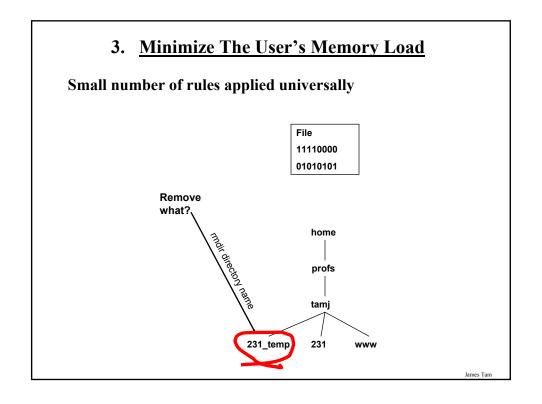












## 4. Be Consistent

### **Consistency of effects**

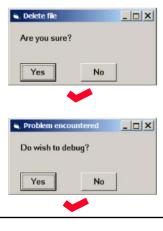
- Same words, commands, actions will always have the same effect in equivalent situations
- Makes the system more predictable
- Reduces memory load

Iomas Tom

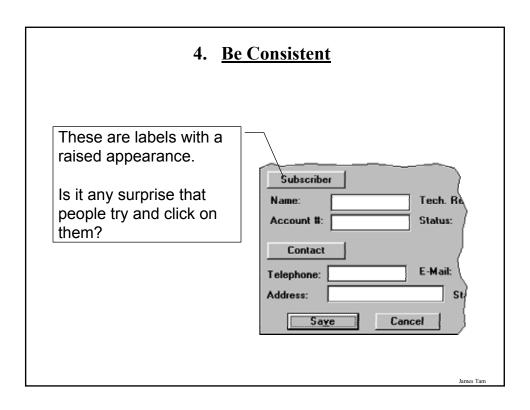
# 4. Be Consistent

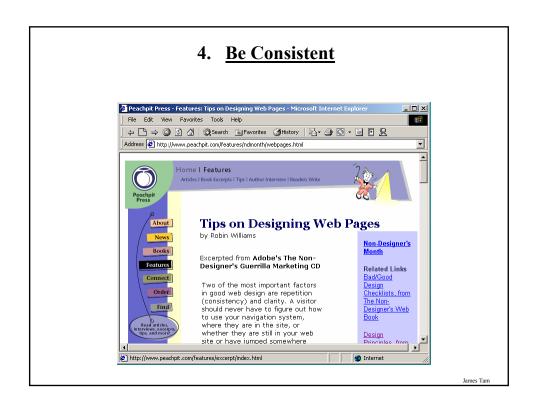
### Consistency of language and graphics

- Same information/controls in same location on all screens / dialog boxes forms follow boiler plate
- Same visual appearance across the system (e.g. widgets)

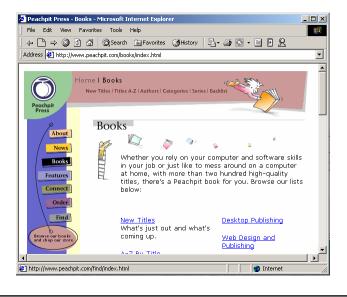








# 4. Be Consistent

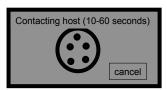


# 5. Provide Feedback

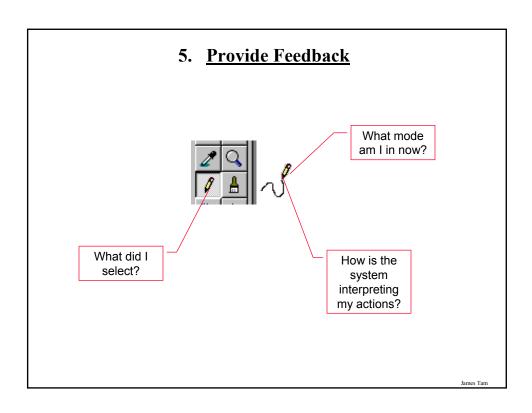
What is the program doing?

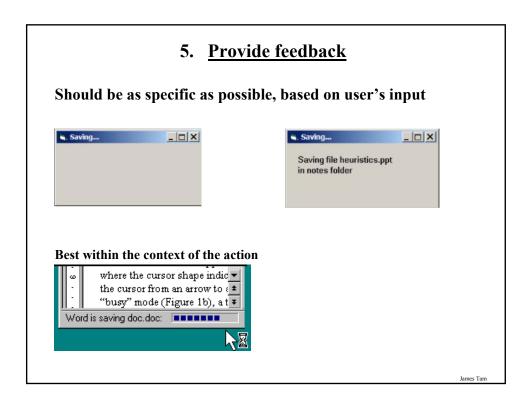


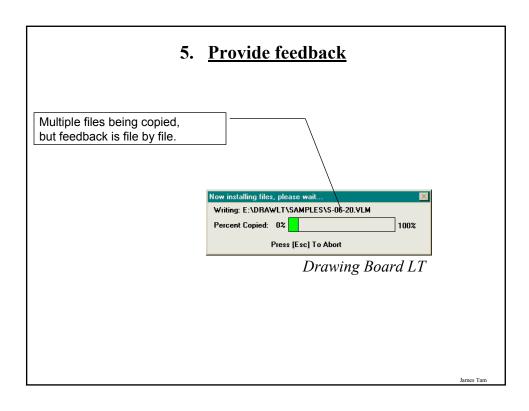










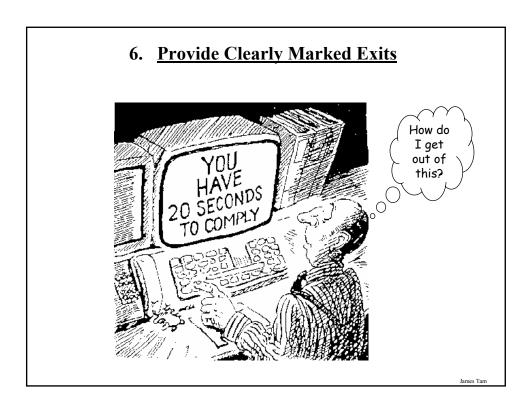


# 5. Provide feedback

### Feedback response time

• How users perceive delays

Delay	Effect
0<= delay <= 0.1 seconds	Delay not noticed (system appears to operate instantaneously)
0.1 < delay <= 1 second	Delay noticed but train of thought remains uninterrupted
1 < delay <= 10 seconds	Train of thought interrupted but person can still remain focused on the system
Delay > 10 seconds	Person wants to do something else while waiting for the system



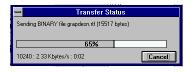
# 6. Provide Clearly Marked Exits

### Universal Undo/Redo

• e.g., <Ctrl>-<Z> and <Ctrl> <Y>

## **Progress indicator & Interrupt**

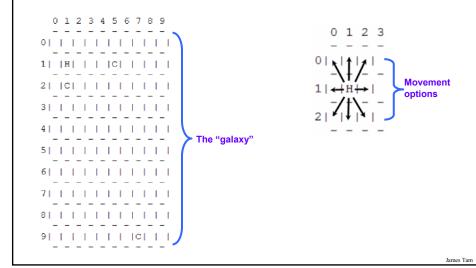
• Length operations



lames Tam

### 6. Provide Clearly Marked Exits

### **Example: A text-based space simulation game**



# 6. Provide Clearly Marked Exits

```
do
{
    insideGalaxy = isEmpty = withinRange = true;
    System.out.print("Enter the destination row (0 - 9): ");
    row = Console.in.readInt();
    System.out.print("Enter the destination column(0 - 9): ");
    column = Console.in.readInt();
    if ((row < 0) || (row > (Galaxy.SIZE-1)) || (column < 0) || (column > (Galaxy.SIZE-1)))
    {
        insideGalaxy = false;
        System.out.println("You cannot move outside the galaxy");
    }
    while ((insideGalaxy == false) || (isEmpty == false) || (withinRange == false));

James Tam
```

## 6. Provide Clearly Marked Exits

```
do
{
    insideGalaxy = isEmpty = withinRange = true;
    System.out.print("Enter the destination row (0 - 9, -1 to pass): ");
    row = Console.in.readInt();
    if (row == -1)
    {
        System.out.println("You have chosen not to move your ship.");
        break;
    }
    System.out.print("Enter the destination column(0 - 9, -1 to pass): ");
    column = Console.in.readInt();
        : :
} while ((insideGalaxy == false) || (isEmpty == false) || (withinRange == false));
```

# 6. Provide Clearly Marked Exits

#### **Restoring defaults**

• Getting back original settings





Wing Commander: Privateer © Origin-EA

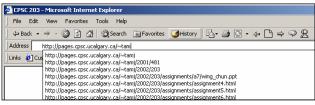
James Tan

## 7. Provide Shortcuts

### **Keyboard accelerators**



### Name completion

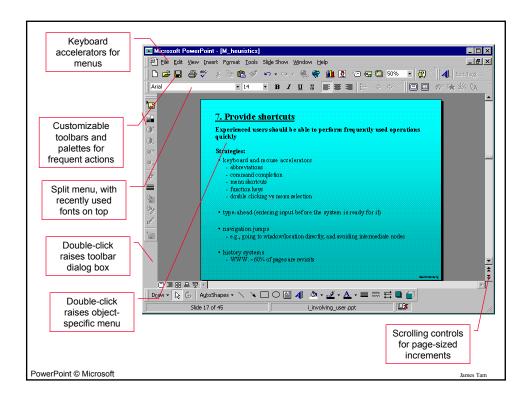


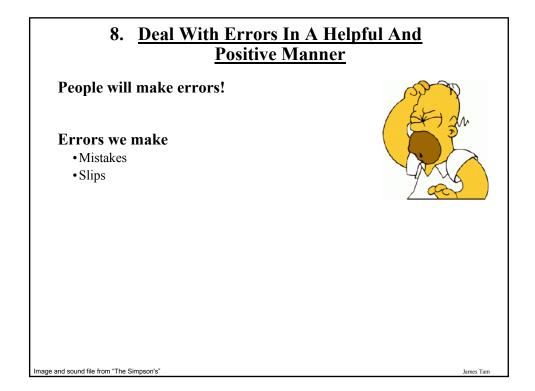
# 7. Provide Shortcuts

# Experienced (power) users should be able to perform frequently used operations quickly

- Type-ahead (entering input before the system is ready for it)
- Navigation jumps
  - e.g., going to window/location directly, and avoiding intermediate nodes
- History systems
  - WWW: ~60% of pages are revisits







# 8. <u>Deal With Errors In A Helpful And</u> <u>Positive Manner</u>

#### Mistakes

• Arise from *conscious deliberations* that lead to an error instead of the correct solution



#### Slips

- Unconscious behavior that gets misdirected en route to satisfying goal
- Shows up frequently in skilled behavior
  - Usually due to inattention
- Often arises from similarities of actions

```
[csb 481 16]> rm *
rm: remove file1 (yes/no)? y
rm: remove file2 (yes/no)? y
rm: remove file3 (yes/no)? y
rm: remove file4 (yes/no)? y
rm: remove file5 (yes/no)?
```

James Tam

# **Types Of Slips**

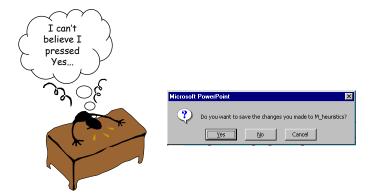
- 1) Capture error
- 2) Description error
- 3) Loss of activation
- 4) Mode error

James Tan

# **Types Of Slips: Capture Error**

### Frequently done activity "captures" the intended activity

- Occurs when common and rarer actions have same initial sequence
- "Force of habit results in the slip"



Iomas Tom

# **Types Of Slips: Description Error**

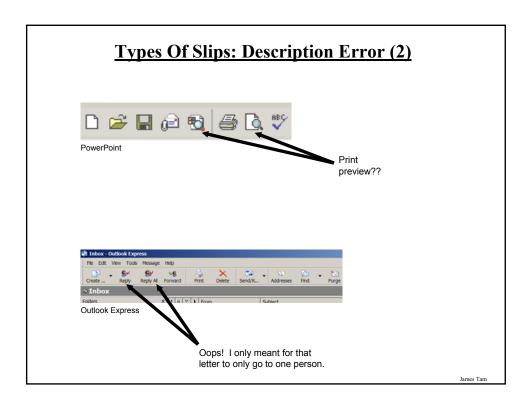
# Intended action has much in common with others that are possible

- Usually occurs when right and wrong objects physically near each other
- "Perform the right action but on the wrong object"
  - e.g., Pour juice into coffee cup instead of glass



www.baddesigns.com

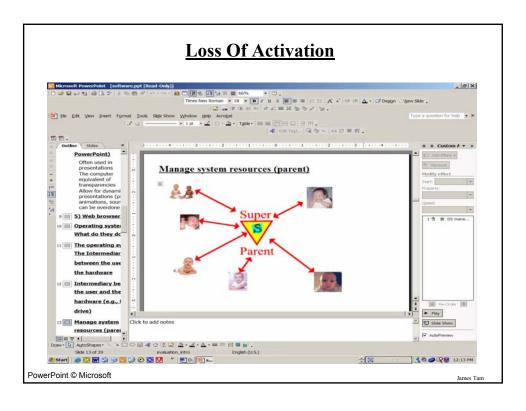
James Tan

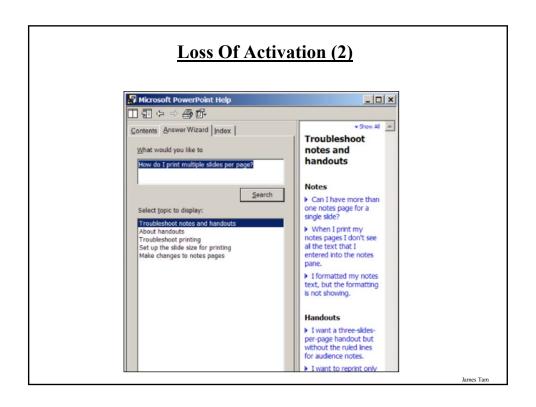


# **Types Of Slips: Loss Of Activation**

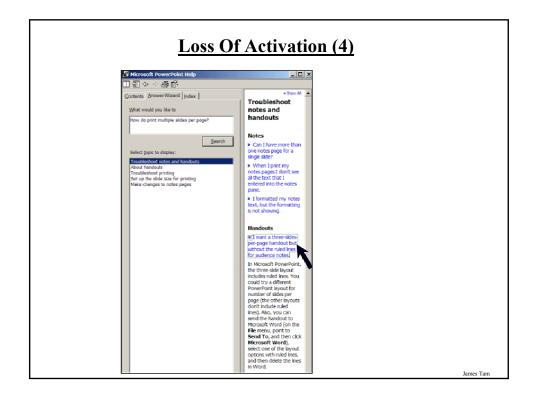
### Loss of activation

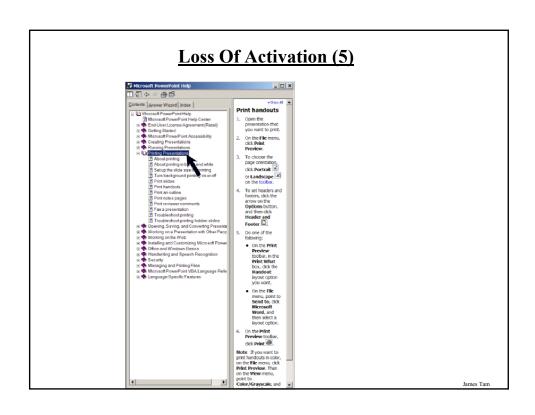
- Forgetting what the goal is while undergoing the sequence of actions
  - e.g., Start going to room and forget why you are going there
- "What the heck was I doing again?"
- Misordering a sequence

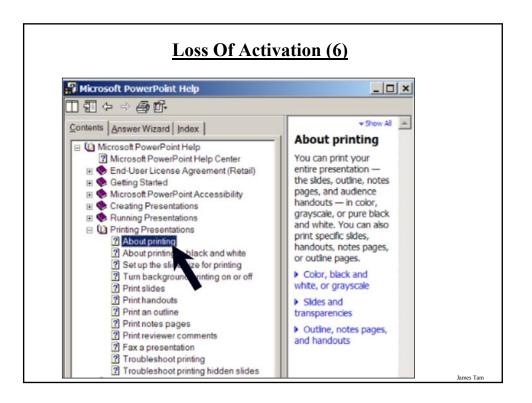


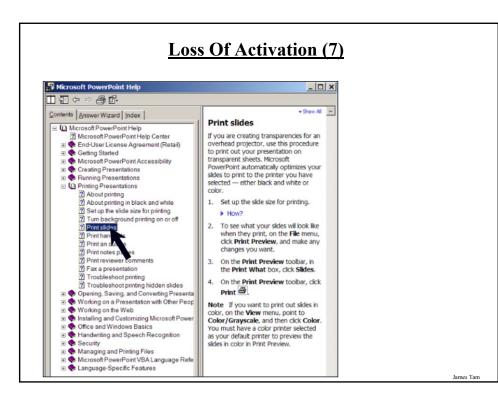


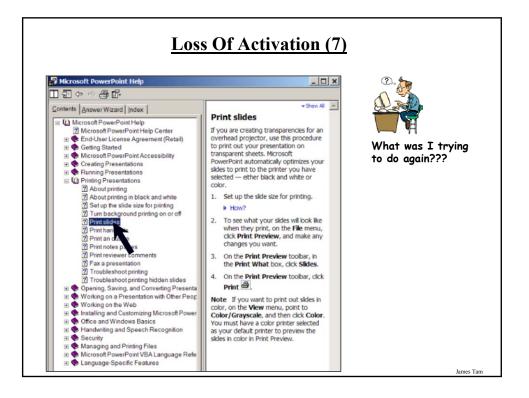
#### **Loss Of Activation (3)** Microsoft PowerPoint Help \_ | D | X 11日中中日日 Contents Answer Wizard Index Troubleshoot What would you like to notes and handouts How do I print multiple slides per page? Search Can I have more the one notes page for a Select topic to display: single side? Troubleshoot notes and handouts There is only one notes page per slide. The text Troubleshoot printing Set up the slide size for printing AutoFit feature in Make changes to notes pages Microsoft PowerPoint helps in fitting text to the placeholder by reducing the font size if there's text overflow. To verify that AutoFit is turned on, on the Tools menu, cick AutoCorrect Options. On the AutoFormat as you type tab, make sure the AutoFit body text to placeholder check box is selected. James Tam







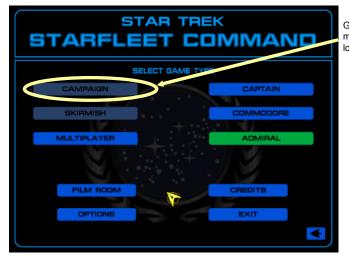




# **Types Of Slips: Mode Error**

#### **Mode errors**

• People do actions in one mode thinking they are in another mode



Game is in multiplayer mode only (cannot load saved games)

Iomas Tom

# Types Of Slips: Mode Error (2)

#### **Mode errors**

• People do actions in one mode thinking they are in another mode

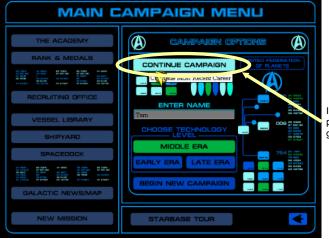


Game is in single and multiplayer mode (can start new campaigns or load existing games)

# **Types Of Slips: Mode Error (3)**

#### Mode errors

• People do actions in one mode thinking they are in another mode



In this mode it is possible to load a game

# **Designing For Slips**

#### General rules

- Prevent slips before they occur
- · Detect and correct slips when they do occur
- · User correction through feedback and undo

#### Examples

- Capture errors
  - One action captures another
  - Allow actions to be undone rather than asking for confirmations
- Description errors

  - Correct action on the wrong object
    Make objects look physically distinctive and/or far apart
- · Loss of activation
  - Forgot goal
  - If system knows goal, make it explicit
  - If not, allow person to see path taken or shorten steps
- Mode errors
  - Mistake modes
  - Have as few modes as possible (possibly none)
  - Make modes highly visible



### **Generic System Responses For Errors**

### **General idea: Forcing functions**

- Prevent / mitigate continuation of wrongful action
  - e.g., range selection for dynamic queries

#### Gag

- Deals with errors by preventing the user from continuing
  - e.g., cannot get past login screen until correct password entered

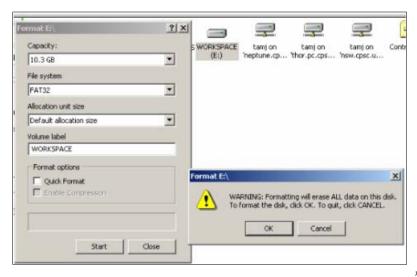
#### Warn

- Warn people that an unusual situation is occurring
- Better than nothing but when overused, becomes an irritant
  - e.g., audible bell, alert box

James Tar

# **Generic System Responses For Errors (2)**

# Warning (probably needed)



# **Generic System Responses For Errors (3)**

### Warning (can get annoying)



Iomas Tom

# **Generic System Responses For Errors (4)**

#### Do nothing

- Illegal action just doesn't do anything
- User must infer what happened
  - e.g., enter letter into a numeric-only field (key clicks ignored)
  - e.g., put a file icon on top of another file icon (returns it to original position)

#### Self-correct

- System guesses legal action and does it instead but leads to a problem of trust
  - e.g., spelling checkers

#### Lets talk about it

- System initiates dialog with user to come up with solution to the problem
  - e.g., compile error brings up offending line in source code

James Tan

# **Generic System Responses For Errors (5)**

### Teach me

- System asks user what the action was supposed to have meant
- Action then becomes a legal one

James Tan

# **Error Handling In "The Good Ole Days"**



What is "error 15762"?

# **Examples Of Error Handling From The "The Good Ole Days"**

Below is the full list of error codes with [out] a suitable explanation to their meaning.

103: Insufficient Free store

105: Task Table Full

120: Argument line invalid or to long

121: File is not an object module

122: Invalid resident library during load

202: Object in use

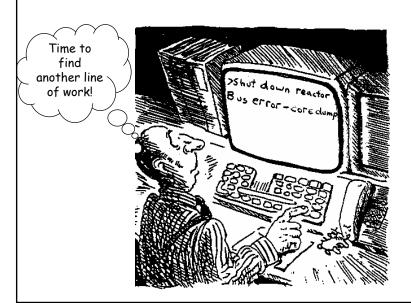
203: Object already exists

204: Directory not found

List of error codes from the AmigaDos OS

James Tam

# Errors: Don't Make Things Seem Worse Than They Really Are



# **Rules Of Thumb For Error Messages**

### 1. Polite and non-intimidating

- Don't make people feel stupid
  - Try again, bonehead!

#### 2. Understandable

• Error 25

#### 3. Specific

- Cannot open this document
- Cannot open "chapter 5" because the application "Microsoft Word" is not on your system

#### 4. Helpful

• Cannot open "chapter 5" because the application "Microsoft Word" is not on your system. Open it with "Teachtext" instead?

James Tan

# Examples Of Dealing With Errors In A Positive And Helpful Manner

#### **Prevent errors**

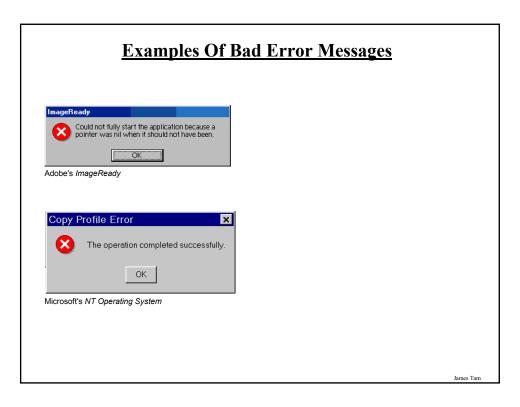
- Try to make errors impossible
- Modern widgets: only "legal commands" selected, or "legal data" entered

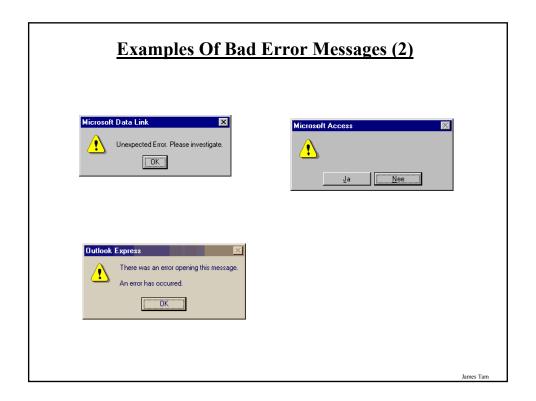




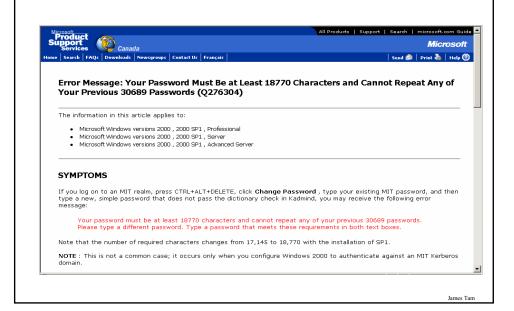
#### Provide reasonableness checks on input data

- On entering order for office supplies
  - 5000 pencils is an unusually large order. Do you really want to order that many?





# **Examples Of Bad Error Messages (3)**



# 9. Provide Help

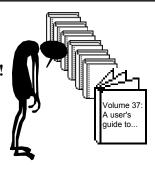
# Help is not a replacement for bad design!

### Simple systems:

• Walk up and use; minimal instructions

### Most other systems:

- Feature rich
- Some users will want to become "experts" rather than "casual" users
- Intermediate users need reminding, plus a learning path (novice to advanced)



### **Documentation And How It's Used**

#### Many users do not read manuals

- Prefer to spend their time pursuing their task
- Paper manuals unavailable in many businesses!
  - e.g. single copy locked away in system administrator's office

### Typical usage scenarios:

- Usually used when users are in some kind of panic, need immediate help
  - Indicates need for online documentation, good search/lookup tools
  - Online help can be specific to current context
- Sometimes used for quick reference
  - Syntax of actions, possibilities...
  - List of shortcuts ...

James Tan

# **Types Of Help**

#### **Reference Manuals**

#### Reminders

- Reference cards
- Keyboard templates

### **Context-sensitive help**

- Tool tips
- What's this (Balloon help)

#### Wizards

#### **Tips**

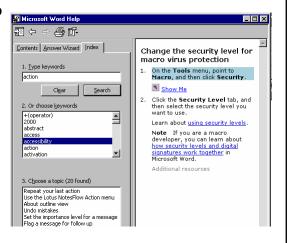
# **Reference Manuals**

### Traditional form of help

#### **Detailed**

### Paper or online





James Tan



### Traditional form of help

#### **Detailed**

#### Paper or online

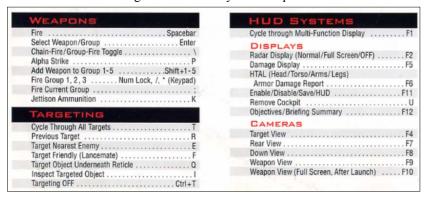




### **Reminders**

#### **Short reference cards**

- Expert user who just wants to check facts
- Novice who wants to get overview of system's capabilities



From "Mechwarrior 2: Mercenaries" © Microprose

lames Tam

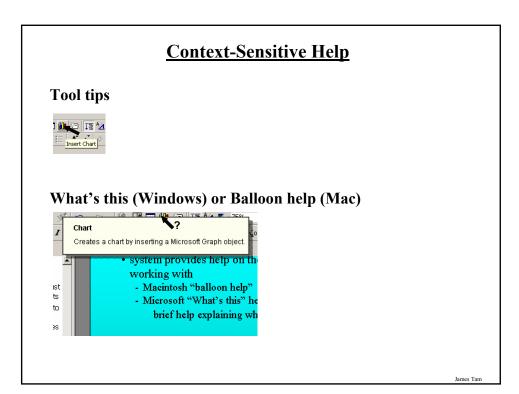
# Reminders (2)

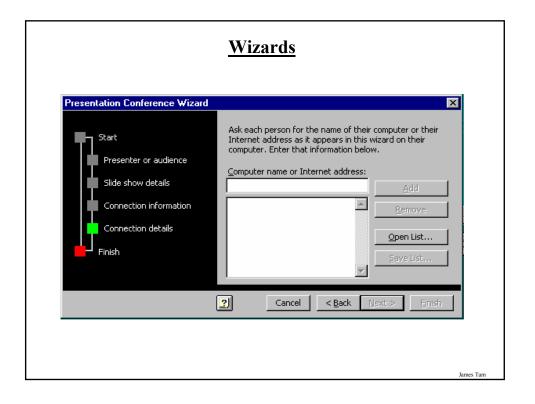
### **Keyboard templates**

- Shortcuts/syntactic meanings of keys; recognition vs. recall;



From "Gunship" © Microprose

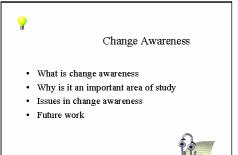




# **Tips**

### **Advanced features**

### Point out incorrect use

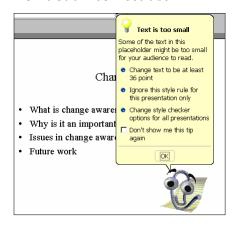


James Tan

# **Tips**

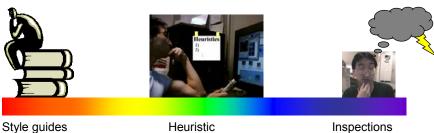
### **Advanced features**

### Point out incorrect use



## **Conducting A Heuristic Evaluation**

It's a compromise between extensive style guides and intuition-based inspections

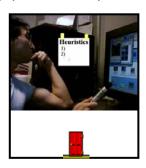


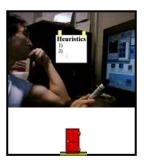
evaluation

# **Conducting A Heuristic Evaluation (2)**

- •Employ a small set of evaluators (3–5) examine interface using heuristics as a structure
- •Each person evaluates the system according to the heuristics individually ( $\sim 1 - 2$  hours)

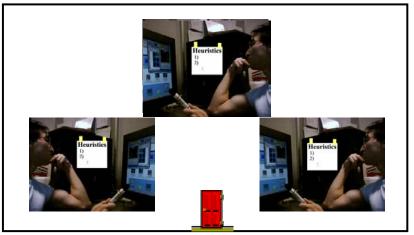






## **Conducting A Heuristic Evaluation (3)**

•After this bring the evaluators together to pool/compare their results

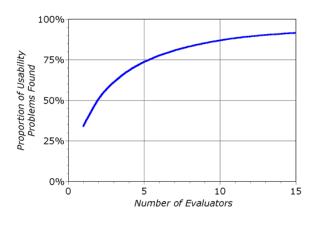


Iomas Tom

# **Conducting A Heuristic Evaluation (4)**

### Benefits of group evaluations

- Single evaluator only catches ~35% of usability problems
- 5 evaluators catch ~75%



Statistics from "Usability Engineering" by Jakob Nielsen

lames Tam

# Heuristic Evaluations: Who Should/Could Conduct Them

**Interface experts** 



**End users** 



Software development team



**Double experts** 



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# Heuristic Evaluations: Types Of Systems To Evaluate

Low fidelity paper prototypes



**Medium fidelity prototypes** 



**Completed systems** 



### **Other Guidelines: Style Guides**

# Guidelines published by producers of graphical user interfaces (GUIs)

- Examples:
  - Open Software Foundation MOTIF
  - Open Look
  - MS Windows
  - Apple

#### Describes the "look and feel" of the GUI

- e.g. Open Look
  - Grouping items in the same menu:

Use white space between long groups of controls on menus or in short groups when screen real estate is not an issue

#### Good, but hard too follow

- GUI and widget specific
- Vast number of guidelines
- May miss fundamental design principles

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# **Example Pages From Motif Style Guide, Release 1.1**

## **Message Dialogs**

#### **Description**

MessageDialogs should be used to convey a message to the user. They must not interrupt the user's interaction with the application. They should include a message, and one of the following button arrangements.

OK

OK Help

OK Cancel

OK Cancel Help

Yes No

Yes No Help

Yes No Cancel

Yes No Cancel Help Cancel

Cancel Help

Retry Cancel

Retry Cancel Help

#### **Related Information**

For more information, see the reference pages for DialogBox, ErrorDialog, InformationDialog, QuestionDialog, WorkingDialog, and WarningDialog

#### **Information Dialog**

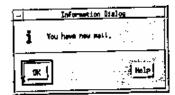
#### **Description**

An Information Dialog should be used to convey information the the user. It must not interrupt the user's interaction with the application. It should include an information symbol, a message, and one of the following button arrangements.

OK

OK Help

#### Illustration



#### Related Information

For more information, see the reference page for DialogBox

### **Other Guidelines: Widget-level "Guides"**

### Toolkit "hard-wires" guidelines

- Repertoire of widgets
- Look & feel of particular widgets
- Easier to use defaults then to re-invent the wheel!

#### Some toolkits

• Look & feel is programmer-settable or platform-dependent

#### **Advantages:**

- Easy to be consistent
- Widgets developed by experts (e.g., graphical designers)

### **Disadvantages**

- Can be hacked around
- Interfaces "assembled" by non-interface designers can still be terrible

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# You Now Know

### Nine principles of design

- Simple and natural dialog
- Speak the user's language
- Minimize user's memory load
- Be consistent
- Provide feedback
- Provide clearly marked exits
- Provide shortcuts
- Deal with errors in a positive manner
- Provide help

## You Now Know (2)

#### **Heuristic evaluation**

• Principles can be used to systematically inspect the interface for usability problems

Style guides are mostly platform-dependant design principles
Widget-level guidelines are built into the widgets themselves

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